

Guidelines of the Students' Union at the UAS Technikum Wien on the COVID-19 emergency fund

§1 Purpose

The emergency fund COVID-19 serves to provide financial support to students of the FH Technikum Wien who are affected by a financial emergency due to the effects of the official decree for the enforcement of the Epidemic Law 1950.

§2 Requirements & Documents

(1) The application is subject to the following conditions

- active studies at the UAS Technikum Wien

(2) Documents to be submitted for the application are:

- written description of the social situation & distress
- submission of account statements of all accounts with account balances since 01.12.2019 up to the date of application
- for self-employed persons, entrepreneurs, freelancers, contract workers and new self-employed persons:
 - Income tax assessment 2018
 - Income tax advance payment notice 2019/20 or objection and decision of the respective
- scan/photo of an official photo ID either: passport, identity card, driving licence, residence permit, etc.) of the applicant
- confirmation of enrollment SS 2020
- confirmation of academic success WS 2019/20
- registration form applicant and all family members living in the same household
- completed application form with signature on the application form & data protection notice

§3 Level of support

The amount of the grant is a one-time pay-out of a minimum of 400€ and a maximum of 600€/person.

§4 Procedure

(1) The emergency fund COVID-19 is set up because of the urgency of the situation and will only be available until 30 June 2020.

On the basis of these guidelines, applications are possible during this period.

(2) The application for support from the emergency fund is to be sent to the HTW using the application form in digital form or by post.

email: covidfond@htw.wien

adress: HochschülerInnenschaft FH Technikum Wien
Höchstädtplatz 6, B 2.08, 1200 Wien

- (3) Several meetings shall be set up during the period for the examination and voting on applications received. Information will be provided as soon as possible as to who will receive support.
- (4) A selection committee, which is summoned by the chairperson of the HTW, makes the preliminary decision/the decision as to whether a grant will be awarded.
- (5) The members of the selection committee are the chair of the HTW, Ms. Daniela Strohmaier and the advisor for economic affairs, Mr. Stefan Savic.
- (6) In the event of a positive decision by the selection committee, the amount determined by the selection committee will be transferred electronically. No other transaction types are provided.

§ 5 Legal claim

There is no legal claim to this funding.

§6 Refund

Students who have received a grant from the COVID-19 emergency fund due to incorrect or incomplete information must repay it.

§7 Budget

- (1) The initially one-off total budget is € 60,000, which is made up of
 - funds Student Union: 30.000€
 - funds UAS Technikum Vienna : 30.000€
- (2) If the total budget of the amount stated in paragraph 1 is not exhausted, the amount will be divided between the two parties, HTW and UAS Technikum Vienna, using the following distribution key and transferred back:
 - HTW 50%
 - FH Technikum Wien 50%
- (3) Should the budget increase, the distribution key will be adjusted proportionate according to the payments received.

§8 Entry into force

The guidelines in the present version come into force on 14.04.2020.